

**CORPORATION**  
**de la Cité de/ of the City of**  
**CLARENCE-ROCKLAND**



**QUESTIONS AND ANSWERS**

05/05/2017 13:53

<b>Banking Services</b>	
<b>Tender Number</b>	
<b>F18-FIN-2017-002</b>	
Request for Proposals Issued On: 28-Apr	
Proposal Submission Deadline: 2:00:00pm Local Time in Clarence-Rockland Ontario, Canada on 24-May-17	
<b>THE INFORMATION CONTAINED IN THIS DOCUMENT IS TIME SENSITIVE</b>	
Please note: This addendum is to be considered part of the above noted Request for Proposal as though included with the original version. This addendum does not affect the closing date/time: Bidders should acknowledge receipt of all Addendum / Addenda by inserting in the space provided on the Bid Submission Form, the numbers of all Addendum / Addenda received during the bidding period.	
<b>QUESTION REQUESTING CLARIFICATION</b>	
The following questions were received:	
<b>1</b>	<b>Question:</b> Please provide volumes for the following (on avg):
	<b>Reply:</b> a) Number of cheques written (per month) : 420
	b) Number of electronic payments (per month): We don't use electronic payments other than loan payments that are setup from our bank account
	c) Number of items on deposit (per month) : Not available
	d) Amount of cash deposited (per month) : Not available
	e) Number of paper deposits (per month) : Not available
	f) Number of electronic deposits (per month) : We receive a few a month for grants and transfers from UCPR (5-10)
	g) Number of outgoing wire transfers (per month) : 0

**CORPORATION**  
**de la Cité de/ of the City of**  
**CLARENCE-ROCKLAND**

<b>2</b>	<b>Question:</b>	How are deposits made – in branch, night deposit, armoured car service?
	<b>Reply:</b>	Night deposits (dropbox at the branch)
<b>3</b>	<b>Question:</b>	Tax Payments with Banking Institutions: How many residents are currently utilizing this service?
	<b>Reply:</b>	This option is available for tax, water/sewer and daycare services. Average of deposits received under each service per month
		Tax: 832
		Water : 1260
		Daycare : 355
<b>4</b>	<b>Question:</b>	Number of debit card deposits (per month) :
	<b>Reply:</b>	450 average
<b>5</b>	<b>Question:</b>	How many locations accept debit card?
	<b>Reply:</b>	1 (city hall)
<b>6</b>	<b>Question:</b>	Is the City accepting Credit card processing proposals?
	<b>Reply:</b>	No
<b>7</b>	<b>Question:</b>	Will card present and/or card not present transactions be accepted?
	<b>Reply:</b>	No
<b>8</b>	<b>Question:</b>	Please provide an “estimated” required amount for line of credit :
	<b>Reply:</b>	Right now we have \$500k. We currently don’t use the line of credit. It’s just in case.